



Laboratory Service for ER Patients

Office or Division:	Laboratory Department			
Classification:	Complex			
Type of Transaction:	G2G, G2C			
Who may avail:	Nurse			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Request form		Nurse on Duty		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Make laboratory request based on doctor's order. 1.1 Call laboratory and inform that there is client for laboratory.	1. Receive call.	None	2 minutes	Phlebotomist/ Medical Technologist Laboratory
2.Wait for the phlebotomist to arrive. 2.1 Present laboratory request and let Phlebotomist/Medtech sign the ER Laboratory Request Logbook.	2. Proceed to Emergency Room.	None	10 minutes	Phlebotomist/ Medical Technologist Laboratory
	2.1 Verify laboratory request.	None	3 minutes	
	2.2 Sign the ER Laboratory Logbook.	None	2 minutes	Phlebotomist/ Medical Technologist Laboratory
3. Wait for the laboratory result.	3. Proceed to client.	None	2 minutes	Medical Technologist Laboratory
	3.1 Verify patients identity.	None	3 minutes	
	3.2 Extract blood specimen.	None	15 minutes	
	3.3 Process and analyze specimen:	None		
	Clinical Microscopy	Please	3 Hours and 45	



	Blood Chemistry Hematology Serology Immunology Microbiology	see table of fees below.	Minutes 5 Hours and 45 Minutes 3 Hours and 45 Minutes 3 Hours and 45 Minutes Every Monday, Wednesday and Friday 3-5 Days	
4. Receive results. Attach result to chart. Relay critical result to ROD immediately. If patient is already transported to the ward, inform Medtech to release results in the ward.	4. Record the results in the logbook and release the result to ER. If patient is already transported to the ward, release results in the ward.	None	15 Minutes	Laboratory Clerk / Medical Technologist Laboratory
	5. Make charge slip, and encode it in HOMIS	None	10 minutes	<i>Laboratory Clerk / Medical Technologist Laboratory</i>
	Total:	Charged to patients bill.	CLINICAL MICROSCOPY 4 Hours and 47 Minutes BLOOD CHEMISTRY 6 Hours and 47	



			Minutes	
			HEMATOLOGY 4 Hours and 47 Minutes	
			SEROLOGY 4 Hours and 47 Minutes	
			IMMUNOLOGY Every Monday, Wednesday and Friday	
			MICROBIOLO GY 3-5 Days	
			G6PD Confirmatory Test Every Friday	



Laboratory Service for In-patients

Office or Division:	Laboratory Department			
Classification:	Complex			
Type of Transaction:	G2G, G2B , G2C			
Who may avail:	All			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Request form		Nurse on Duty		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Patient admitted that is in the ward	6. The nurse on duty will log the laboratory request in the laboratory logbook	None	10 minutes	<i>Nurse on Duty</i> Nurse Station
	7. The phlebotomist or medical technologist will go to the ward to get the request form, and will extract blood from the patient	None	10 minutes	<i>Phlebotomist/</i> <i>Medical Technologist</i> Laboratory
	8. Examination for: Clinical Microscopy Blood Chemistry Hematology Serology	None	3 Hours and 45 Minutes 5 Hours and 45 Minutes 3 Hours and 45 Minutes 3 Hours and 45 Minutes	<i>Medical Technologist</i> Laboratory



	Immunology Microbiology G6PD Confirmatory Test		Every Monday, Wednesday and Friday 3-5 Days Every Friday	
	9. Record the results in the logbook and release the result to ward.	None	30 Minutes	<i>Laboratory Clerk / Medical Technologist Laboratory</i>
	10. Make charge slip, and encode it in HOMIS	Fee is based on price list	10 minutes	<i>Laboratory Clerk / Medical Technologist Laboratory</i>



Laboratory Services for Out Patients

The MHARS Medical Center Out-Patient Department Laboratory Testing Unit shall receive and process all laboratory requests from all walk-in patients/clients whether from MHARSMC OPD physicians or by other physicians referred from other institutions as long as the test requested is available in the MHARSMC directory of laboratory services.

Office or Division:	Laboratory Department			
Classification:	Complex			
Type of Transaction:	G2G, G2B , G2C			
Who may avail:	All			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Request form		OPD/ Attending physician		
Official receipt		Cashier		
For Clients availing discount: MAP/approved charged slip by MSS or Malasakit Center		Medical Social Services		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Present the Laboratory request form from the doctor/OPD	1. Receive laboratory request 1.1 Issue charge slip	None	5 Minutes	<i>MedTech</i> Laboratory
2. Pay to Cashier If client is unable to pay, advise client to proceed to MSS (Medical Social Services)	2. Issue Official Receipt upon payment	Refer table below for laboratory services fee	15 Minutes	<i>Cashier Staff</i> Cashier
3. Present the official	3. Record client's	None	5 Minutes	<i>MedTech</i>



receipt or approved charge slip by the Social Service and Malasakit Center	request and official receipt or approved charge slip by the Social Service and Malasakit Center to the Receiving and Releasing logbook			Laboratory
	3.1 Instruct client for necessary procedure to be done prior to sample collection	None	None	<i>MedTech</i> Laboratory
4. Collect and submit sample/s (urine, stool, and other biological sample)	4. Check and verify before receiving the sample/s	None	5 Minutes	<i>Med Tech</i> Phlebotomist Laboratory
4.1 For blood examination, wait for your name to be called for blood extraction	4.1 Verify the client then proceed to extraction of sample	None	5 Minutes	<i>Med Tech</i> Phlebotomist Laboratory



5. Wait for the result/s	5. Inform client for the corresponding turn-around time of the test and or the schedule for testing and releasing of result	None	5 minutes	MedTech Laboratory
	5.1 Process and analyze specimen	None	CLINICAL MICROSCOPY 3 Hours and 45 Minutes BLOOD CHEMISTRY 5 Hours and 45 Minutes HEMATOLOGY 3 Hours and 45 Minutes SEROLOGY 3 Hours and 45 Minutes IMMUNOLOGY Every Monday, Wednesday and Friday MICROBIOLOGY 3-5 Days G6PD Confirmatory Test Every Friday 15 Minutes	MedTech Laboratory
	5.2 Record all results in its specific			



	logbooks	None		
6. Claim result and sign the releasing logbook upon receiving the laboratory results	<p>6. Release the result:</p> <p>For Immunology: Monday, Wednesday, Friday 3pm</p> <p>For G6PD Confirmatory Test: Every Saturday at the Newborn Screening Room.</p>	None	5 Minutes	<i>Clerk Laboratory</i>
	Total:	Please see table of fees below.	<p>CLINICAL MICROSCOPY 4 Hours and 45 Minutes</p> <p>BLOOD CHEMISTRY 6 Hours and 55 Minutes</p> <p>HEMATOLOGY 4 Hours and 45 Minutes</p> <p>SEROLOGY</p>	



			4 Hours and 45 Minutes IMMUNOLOGY Every Monday, Wednesday and Friday MICROBIOLOGY 3-5 Days G6PD Confirmatory Test Every Friday	
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HEMATOLOGY	
TYPE OF SERVICE	AMOUNT
Activated Partial Thromboplastin Time (APTT)	550.00
Blood typing	120.00
Clotting time and Bleeding time	120.00
Complete Blood Count (CBC)	150.00
Differential count	45.00
ESR	180.00
Hematocrit	40.00
Hemoglobin	50.00
Peripheral Blood Smear	250.00
Platelet count	150.00
Prothrombin time	700.00
Reticulocyte count	250.00
WBC count	45.00

CLINICAL MICROSCOPY	
TYPE OF SERVICE	AMOUNT
Occult Blood	250.00
Pregnancy Test	170.00
Sperm Count	132.00
Stool Exam	50.00
Urinalysis	65.00
Urine Ketone	52.00
Urine Protein	110.00
Urine Sugar	35.20
WBC count for other body fluids	45.00
Differential count for other body fluids	45.00
*additional fee for specimen bottle	15.00



IMMUNOLOGY	
TYPE OF SERVICE	AMOUNT
Alpha Feto Protein (AFP)	800.00
Anti-HBs titer	1300.00
Anti-Nuclear Abtibody (ANA)	1000.00
BHCG	700.00
CA 125	800.00
Carcinoembryonic Antigen (CEA)	800.00
FT3	880.00
FT4	880.00
HBsAg Quantitative	860.00
HCG	500.00
T3	500.00
T4	500.00
TSH	500.00
SEROLOGY	
TYPE OF SERVICE	AMOUNT
Anti-HAV	600.00
Anti-HCV	500.00
Anti-HIV 1/2 Antibody	270.00
ASO titer	330.00
C-Reactive Protein qualitative	330.00
C-Reactive Protein quantitative	600.00
Dengue Rapid Test	700.00
HBsAg (Qualitative)	210.00
Rheumatoid Factor	330.00
RPR/VDRL	250.00
Troponin I (qualitative)	900.00
Troponin I (quantitative)	900.00

BLOOD CHEMISTRY	
TYPE OF SERVICE	AMOUNT
Albumin	200.00
Alkaline Phosphatase	400.00
Amylase	350.00
Arterial Blood Gas (ABG)	1300.00
Bilirubin (direct)	250.00
Bilirubin (total)	250.00
BUN	140.00
Calcium	200.00
Chloride	200.00
Cholesterol	140.00
Creatinine	140.00
FBS/RBS	140.00
HBA1c	950.00
HDL-Cholesterol	220.00
Hemoglucotest	140.00
LDH	500.00
Lipid Profile	760.00
Potassium	300.00
SGOT/AST	270.00
SGPT/ALT	270.00
Sodium	300.00
Total Protein	200.00
Triglycerides	400.00
Uric Acid	140.00



Tubex/Typhidot	925.00
Procalcitonin	1250.00
COVID 19 Antibody Rapid Test	1500.00

OTHERS	
TYPE OF SERVICE	AMOUNT
Drug Test	250.00
G6PD Confirmatory	400.00

MICROBIOLOGY	
TYPE OF SERVICE	AMOUNT
Additional organism	720.00
AFB stain/sputum exam	60.00
Blood culture and Sensitivity test	1200.00
Exudates culture and sensitivity test	900.00
Gram stain	100.00
India Ink	
KOH	170.00
Malarial smear	100.00
Urine culture and sensitivity test	900.00



Drug Testing

MHARSMC Laboratory provides drug tests (for methamphetamine and marijuana/THC) to walk in clients with request for routine drug testing from employers of any company or from doctors of MHARMS MC.

Office or Division:	Laboratory Department			
Classification:	Simple			
Type of Transaction:	G2G, G2B, G2C			
Who may avail:	All			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Request form		OPD		
Official Receipt		Cashier		
Valid ID		Any government issued ID, company ID, School ID		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Present request form together with the valid ID	1. Receive request and check client's ID for its validity 1.1 Issue charged slip	none	5 minutes	<i>MedTech Laboratory</i>
2. Pay to cashier	2. Issue official receipt upon payment	Php 250.00	15 minutes	<i>Cashier Staff Cashier</i>



3. Proceed to Drug Testing Section and present the official receipt together with the request and valid ID	3. Receive official receipt, request, valid ID and verify client	None	3 minutes	<i>Med Tech Laboratory</i>
	3.1 Provide client with drug test forms	None	2 minutes	<i>Med Tech Laboratory</i>
4. Fill-out drug test forms	4. Assist client in filling-up of forms	None	10 minutes	<i>Authorized Sample Collector Laboratory</i>
5. Collect and submit urine sample	5. Instruct the Drug Testing protocol for collection of sample	None	5 minutes	<i>Authorized Sample Collector Laboratory</i>
	5.1 Observe client's entire collection procedure	None	15 minutes	<i>Authorized Sample Collector Laboratory</i>
	5.2 Check specimen for physical appearance, temperature and volume.	None	5 minutes	<i>Authorized Sample Collector Laboratory</i>
6. Submit for photo and biometrics procedure	6. Assist client for photo and biometrics	None	15 minutes	<i>Analyst Laboratory</i>



7. Wait for the result	7. Analyze urine sample 7.1 Record result	None	2 hours	<i>Analyst Laboratory</i>
8. Claim result and sign the releasing logged book	8. Release the result For a positive screening result, the urine sample will be sent for a confirmatory testing. Result will be released after 20 working days	None	3 minutes	<i>Analyst Laboratory</i>
	Total:	Php 250.00	3 hours and 18 minutes	